

**GREATER NORTHWOODS MULTIPLE LISTING SERVICE, INC.  
AGENT INPUT FORM**

Mandatory fields are preceded by \*  
If a field is unknown, leave it BLANK.

<u>MLS Field</u>	<u>MLS User Information</u>
*Last Name:	
*First Name:	
*Password: (max 8 char)	<i>NOTE: Max 8 alpha/numeric/symbol characters - CAPS</i>
*License Number:	
*Email Address:	
*Contact Phone:	<i>NOTE: This number will appear under your photo on printouts and can be used for click-to-dial through Pocket Interface</i>
Cell Phone:	
Fax:	
*Office Name:	
Office Address 1:	
Office Address 2:	
*Office City, State:	
Zip Code:	
Website:	<i>EXAMPLE: <a href="http://WWW.HOST.COM/">WWW.HOST.COM/</a></i>
*Managing Broker?:	Yes: <input type="checkbox"/> No: <input type="checkbox"/> <i>Indicate yes only if you will be the <b>managing</b> broker of your firm.</i>
Agent Privileges:	<input type="checkbox"/> I will be entering my own listings <input type="checkbox"/> Staff enters our listings                      Agent may also enter listings <b>YES or NO</b> <input type="checkbox"/> I am uncertain as to who will be entering my listings <input type="checkbox"/> I am office staff and will enter/edit listings
<p><i>I acknowledge that the Agent ID and Passwords that are assigned to me are unique and confidential. I agree that I will not disclose them to any person, nor will I allow another person to access the MLS using my ID and Password. I acknowledge that I agree to the SentriLock terms if using a SentriCard (Appendix A of the Policies and Procedures) and will not share my key.</i></p> <p><i>I hereby grant to GNMLS a non-exclusive, perpetual, world-wide, royalty-free license to use, copy, distribute, display, perform, prepare derivative works of, and license (including sublicenses) all information entered into the GNMLS database, including but not limited to all photographs, images, virtual tours, videos, text copy and all other data formats and those portions of the GNMLS Database relating to Subscriber's listings.</i></p> <p><i>GNMLS hereby grants Subscriber a license to use the GNMLS Software and the GNMLS Database during the term of this Agreement, subject to the permission of Firm Participant and according to the terms of the GNMLS Policies. All other uses are prohibited</i></p> <p>GNMLS Subscriber Signature: _____ Date: _____            (Agent named) Required</p> <p>GNMLS Participant Signature: _____ Date: _____</p> <p><b>** Only the GNMLS Participant (Broker/Owner) representative of the firm may sign. REQUIRED</b></p>	

\*\*\* Note that ALL Team members must subscribe if ANY Team member subscribes

Last Revised: 02/24

**Please send all information to:  
 NWAR/GNMLS, PO Box 377, Woodruff WI 54568  
 Fax: (888) 399-2118  
 Email: [staff@northwoodsrealtors.org](mailto:staff@northwoodsrealtors.org)**